



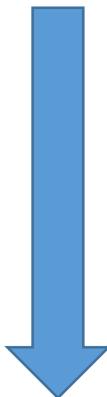
**LYNDON INSTITUTE  
SCHOOL BREAK PARENTAL PERMISSION FORM**

**Responsible adult:** *an adult (non-college student who is 21 years old or older) who is present or lives in the U.S. to act as guardian during the vacation period.* This guardian/ Responsible adult will be expected to provide for the student's needs during the break, including those arising from emergencies. The student's parents/guardians must directly approve the choice of guardian, and the parents/guardians will need to provide written permission to the school.

**Information:**

1. Form will only be accepted if sent directly from parent/ guardian's email or postal mail that has been verified and is on file with the school.
2. Use full legal names
3. Included to exact dates
4. Handwritten, not typed, to fill in spaces
5. Email or mail the completed form to Travel Coordinator.
  - a. In subject line of email write, the full name of son/daughter/ward
  - b. In the body of the email include your full name.
6. Permission form are due date when student's travel plans are due.
  - a. This is 4 weeks prior to the first day of school break.
7. Please communicated with responsible adult directly about son/daughter/ward vacation and travel plans.
  - a. Communicating through the student is not recommend. Communicate with the Responsible Adult that you have given your consent for the son/daughter/ward to be in their care and provide them with your emergency contact information.

**Form on next page**





**PARENTAL SCHOOL BREAK PERMISSION FORM**

I, \_\_\_\_\_, give my son/daughter/ward \_\_\_\_\_  
(Parent's name) (Student's name)

permission to sign out of Lyndon Institute's dormitory for the duration of the school break over the following dates \_\_\_\_\_ to \_\_\_\_\_.

I acknowledge and agree that, by giving my son/daughter/ward permission to sign out of Lyndon Institute's dormitory, the legal authority and responsibility, including all parental authority, for him/her returns to me and that LI is not liable for any injuries to my son/daughter/ward or for his/her conduct or the related conduct of third parties after sign out and until sign in. I understand that the School's *in loco parentis* authority and responsibility will return to Lyndon Institute once my son/daughter/ward signs back in to the dormitory at the end of the school break.

I have communicated with my son/daughter/ward, and I acknowledge and agree that I fully understand his/her travel and lodging plans for the entirety of the school break.

My child is allowed to ride with the following individuals during this vacation:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

I agree to all of the above terms and give my son/daughter/ward permission to sign out of Lyndon Institute's Residential Program for purposes of the school break.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

Include responsible receiving adult information you have communicated with about your son/daughter/ward that will be their receiving adult for the break.

Receiving Adult Full Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Address(es) son/daughter/ward will be staying while on break:

\_\_\_\_\_

\_\_\_\_\_

If you have any questions about this form, please contact Bonnie Kirchoff Travel Coordinator and Liaison, at 802-535.3691; cell: 802-473-8443; e-mail: [bonnie.kirchoff@lyndoninstitute.org](mailto:bonnie.kirchoff@lyndoninstitute.org)